

### **Appointment of Heritage Officer**

If council has adopted a conservation plan and bylaw, a requirement of the Heritage Property Act is for a Heritage Officer be designated by Council. The role of the Heritage Officer is to administer the conservation plan and bylaw and for the issuance of a certificate of appropriateness.

Dean Partridge is currently the Heritage Officer but to enable succession planning for this role Staff are requesting that Henry Black be designated by Council as a Heritage Officer.

The Heritage Property Act also enables council to authorize another person to act in the Heritage Officer's stead. Staff are requesting that Rachel Gilbert, Manager of Planning be designated to act in the Heritage Officers stead to build in redundancies in the process for administering the conservation plan and bylaw.

Council is asked to consider the following motions:

***Move that Council designate Henry Black as Heritage Officer for the Municipality of East Hants as per 19G(1) of the Heritage Property Act.***

***Move that Council designate Rachel Gilbert to act in the Heritage Officer's stead as per Section 19G(2) of the Heritage Property Act.***