



Are you looking for a new opportunity where you can be part of building the future in a growing community? If you are looking for a career in a collaborative solutions-focused environment, then we want to hear from you!

We are recruiting for a Business Development Officer to join our growing **Economic and Business Development** team.

The **Business Development Officer** is focused on business retention, attraction, and workforce development, supporting business park development and management, local and external business engagement, and marketing and communications.

What you can offer:

- Post-secondary education in a field related to Economic and Business development, or equivalent combination of education and experience.
- Experience in business development, sales, marketing, or a field that focuses on relationship building in a community to achieve a common goal.
- You are a strong relationship builder and communicator, and can effectively build trust in order to collaborate with your team, members of the business community, and other partners.
- You are a great multi-tasker, with experience managing initiatives to completion, meeting your project requirements and deadlines.
- Working knowledge of municipal government related to economic development activities would be a great asset.
- You are comfortable with using technology related to marketing, social media, and customer relationship management.
- If you have a Certified Economic Developer (CEcD) or Economic Development (Ec.D.) designation or you are working towards a designation, that would be a great asset.
- A valid drivers license and/or the ability to travel to visit partners in the Municipality or outside the Municipality.

What we can offer:

- Work-life balance focused environment, with a Flexible Work Policy.
- A culture of teamwork, trust, and service excellence.
- A collaborative, solutions-based work environment, with a high degree of autonomy.
- Working with a team that is passionate about serving a community.
- A commitment to personal and team professional development.
- The excitement of being part of building the future in a fast-growing Municipality.
- Benefits package including a Health Care Plan with Virtual Doctor service included, Dental, Disability, Life Insurance, Registered Pension Plan, Employee Assistance Program.

Annual Salary: \$65,000 - \$81,000

Deadline to apply: August 15, 2024

If you require an accommodation to assist in the application process, please contact Human Resources at jobs@easthants.ca or (902) 883-6203.