



**EAST HANTS**

**WATER SUPPLY AND ON-SITE SEWAGE  
DISPOSAL SYSTEM UPGRADE LENDING  
PROGRAM  
("WELL AND SEPTIC") APPLICATION FORM**

Thank you for your interest in the **Water Supply and On-Site Sewage Disposal System Upgrade Lending Program** administered by the Municipality of East Hants (the "Municipality").

Loans will be made on a first come, first serve basis until the all money has been allocated. After that, applicants will be placed on a waiting list. Please make sure the application is complete to avoid delays that might cause your application to be waitlisted. Additional information about the Water Supply and On-Site Sewage Disposal System Upgrade Lending Program can be found at <https://www.easthants.ca/well-and-septic-loan-program/>

Any questions can be directed to the Municipality by emailing [wellandsepticloans@easthants.ca](mailto:wellandsepticloans@easthants.ca) or by calling (902) 883-6138.

<b>A - PROPERTY QUESTIONS</b>		
<b>Please complete the following section by checking the correct responses.</b>		
Is this residence a new home (i.e., the residence was constructed in the last 12 months)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the property currently receive water services from the Municipality?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the property have an existing water supply system that provides potable water?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does this property have an existing onsite sewage disposal system?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have an existing charge or lien against your property, such as a mortgage?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>ELIGIBILITY QUESTIONS</b>		
Are you a registered owner of the property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is this property owner occupied?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your home a detached, semi-detached, or row house style home located within the municipality's boundary?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your total taxable household income (of all earners 25 years of age and older, as defined in the bylaw) no more than \$100,000 annually (refer to line 26000 of your previous years' CRA Notice of Assessments)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you in default of any municipal taxes, rates or charges?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**B - APPLICANT INFORMATION**  
*Only properties located within the boundary of the Municipality can participate in the Municipality's Water Supply and On-Site Sewage Disposal System Upgrade Lending program.*

Primary Applicant Name

Name of Primary Contact if different than Primary Applicant (refer to section below \*)

Civic Address

City/Town	Province	Postal Code
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Mailing Address (if different from property Civic Address)

Assessment Account Number (*Found on your property tax bill*)

Email

Telephone Number # (home)	Telephone # (work)
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Preferred Method of Communication	<input type="checkbox"/> Phone	<input type="checkbox"/> Email
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**Applicant's Contact Person**  
 If there is a Trustee, Personal Representative or Power of Attorney acting on your behalf in relation to this application please provide their name, address, relationship and contact information along with proof of this documentation with your application.

**Acknowledgement**

I have read the bylaw regarding the Municipality's Water Supply and On-Site Sewage Disposal System Upgrade Lending Program. To review the bylaw refer to the program website at: <https://www.easthants.ca/well-and-septic-loan-program/>

I acknowledge it is the Property Owner's responsibility to check and acquire any permits that are required to conduct the upgrades.

I acknowledge that contractor qualification and quality of the upgrade work is the sole responsibility of the Property Owner.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**C - POTENTIAL UPGRADE INFORMATION**  
*Total upgrade loan amount for Water Supply and/or On-Site Sewage Disposal System is up to \$25,000.*

What upgrade(s) are you interested in making?	<input type="checkbox"/> Water Supply
	<input type="checkbox"/> On-site Sewage Disposal System

**D - PROPERTY OWNERS**

*Please identify all Property Owners listed on the registered title for the home. All registered owners of the home must be identified and sign below to give consent to participate in the Municipality's Water Supply and On-Site Sewage Disposal System Upgrade Lending Program. Please contact the Municipality if any Property Owners on the Deed are deceased.*

**PROPERTY OWNER 1**

Name (print)
Signature
Date

**PROPERTY OWNER 2**

Name (print)
Signature
Date

**PROPERTY OWNER 3**

Name (print)
Signature
Date

### E - APPLICANT CHECKLIST

Your application must be complete to be processed. Please refer to the checklist below before applying.

<input type="checkbox"/>	Application signed by applicant and all registered owners who have title to the property.
<input type="checkbox"/>	Provide the previous years' CRA Notice of Assessment to prove that the applicant meets the total taxable household income threshold of no more than \$100,000 annually, as defined in the Bylaw.
<input type="checkbox"/>	If applicable: official document proof of power of attorney, personal representative, guardian, trustee or living interest of the application is being made by someone acting on your behalf.
<input type="checkbox"/>	A written quote from a Contractor who holds a certificate of qualification from Nova Scotia Environment detailing the costs of the installation of the new water supply and/or sewage disposal system.

### APPLICANT APPROVAL

Note that only those costs deemed qualified for the program by the Municipality will be eligible for financing. Eligible costs and your responsibility to pay for all the ineligible costs are detailed in the Water Supply and On-Site Sewage Disposal System Upgrade Lending Program Financing Agreement and Bylaw.

If you receive approval to participate in the Water Supply and On-Site Sewage Disposal System Upgrade Lending Program you will be notified by the Municipality and will be required to enter into a Financing Agreement which will outline your roles and responsibilities and those of the Municipality. The applicant is not permitted to begin construction under the Water Supply and On-Site Sewage Disposal System Upgrade Lending Program until the applicant and the Municipality have entered into a Financing Agreement.

Ineligible applications will be notified via email or letter.

Note: Payments of principal and interest will be made annually, through the same process as paying your Municipal tax bill. The payment schedule will be made available by the Municipality.

**By participating in this program, you are consenting to be contacted regarding the performance of this program.**

**How to submit the application:**

Email the form to [wellandsepticloans@easthants.ca](mailto:wellandsepticloans@easthants.ca)

Or

Mail/drop off a hardcopy of this form to:  
Well and Septic Loan Program  
Municipality of East Hants  
Box 230, Suite 170 - 15 Commerce Court  
Elmsdale, NS B2S 3K5

**Internal Approval Tracking**

(to be filled out by the Municipality)

**Reviewed for application completion and program eligibility:**

Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Reviewed for tax account status and loan eligibility:**

Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

File Approval Number: \_\_\_\_\_

All information provided by the applicant will be confirmed by the Municipality. All information provided is kept strictly confidential and will only be used to evaluate the circumstances of the application.